

MINUTES OF MEETING
SOUTHEAST CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
APRIL 16, 2014

The Southeast Cass Water Resource District met on April 16, 2014, at 9:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Mark Brodshaug, Chairman; Dan Jacobson, Manager; Lance Yohe, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Sean M. Fredricks, Attorney for the Board; Chad Engels and Kurt Lysne, Engineers for the Board; Jeremy Boots, Moore Engineering, Inc.; Bob Backman, River Keepers; Mike Peterson, Amber Plains Subdivision resident; Guy Ash, Precision Weather Solutions (by telephone); and Barbara Olive, Reed Township resident.

Minutes

It was moved by Manager Jacobson, seconded by Manager Yohe and unanimously carried to approve the minutes of the March 11 and March 25, 2014, meetings.

Approval of agenda

It was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to approve the order of the agenda, as amended.

Request for Drainage on Highway Right of Way for the City of West Fargo to drain a proposed commercial development in the northwest corner of Sheyenne Street and I-94 in Section 18 of Barnes Township

The Board reviewed aerial images of the northwest corner of Sheyenne Street and I-94 in Section 18 of Barnes Township.

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to sign and send a letter to the North Dakota Department of Transportation approving the *Request for Drainage on Highway Right of Way* for the City of West Fargo to drain a proposed commercial development in the northwest corner of Sheyenne Street and I-94 in Section 19 of Barnes Township. Upon roll call vote, the motion carried unanimously.

Analysis for development of a Recreational Plan on Southeast Cass WRD facilities

Bob Backman met with the Board to discuss development of a Recreational Plan on Southeast Cass Water Resource District's facilities. A plan would identify facilities safe for public access, and those that are not to be used. It would also set rules for use of the property.

North Dakota Game and Fish has expressed interest in funding the development of recreational sites, but does not wish to be involved in the cost of maintenance on sites. The Board also discussed working with park districts if they are interested. Mr. Backman indicated he is interested in continued involvement.

Moore Engineering, Inc. will put together suggestions on the matter to present to the Board at a future meeting.

Sheyenne-Maple Flood Control Projects – Corps of Engineers levee screening

Chad Engels said that the Corps of Engineers is conducting a levee screening on the Sheyenne-Maple Flood Control Projects and will present the results by webinar to Water Resource District and city representatives the week of April 28, 2014. Items reviewed in the levee screening included as-built drawings, design memorandums, Operation and Maintenance Manuals and other supporting documentation for the Sheyenne-Maple Flood Control Projects.

Amber Plains Subdivision drainage plan

Mike Peterson met with the Board to discuss the Amber Plains Subdivision drainage plan. He has not yet set up a meeting with the City of Fargo to discuss the matter.

Mr. Peterson said Moore Engineering, Inc. had completed preliminary work, and presented residents with 2 separate options to alleviate drainage issues. If the City of Fargo agrees, the road ditches can be re-graded and tied into an inlet at Eagle Point. Another option would be to construct a lift station on the south side of 76th Avenue South.

Mr. Peterson asked for cost-share from the Water Resource District on the project. He said they are not proposing the Water Resource District own anything or handle an assessment district for the project. Sean Fredricks will look into cost-share policies regarding the matter.

The Board reminded Mr. Peterson that the residents of Amber Plains Subdivision would be responsible for paying for maintenance if the project goes forward.

The Board will wait to hear on the decision made by the City of Fargo before the issue is discussed further.

Precision Network

Guy Ash of Precision Weather Solutions presented a proposal for site-specific, real-time weather stations. He reviewed fees for the purchase, installation and maintenance of the weather stations and software. Mr. Ash explained that each weather station is capable of gathering updated data every 2.5 seconds for temperature, relative humidity, precipitation, wind speed and direction and barometric pressure.

The Board would like to speak with the National Weather Service to discuss their models in comparison to what Precision Weather Solutions has, as well as the cost options. Mr. Engels will meet with Greg Gust of the National Weather Service before the matter is discussed further.

Assessment on Drain #53 Property

The Board is waiting for further information from the City of Fargo regarding the assessments on Drain #53 property.

Drain #3 right-of-way east of University Drive along the south side of Riviera Heights Mobile Home Park

The Board discussed Drain #3 right-of-way east of University Drive along the south side of Riviera Heights Mobile Home Park where the current owner would like to deed property to the Southeast Cass Water Resource District. Mr. Fredricks will continue working on the matter.

Drain #10 slide repairs at NDSU

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Easement* with the State of North Dakota regarding Drain #10 slide repairs at NDSU. Upon roll call vote, the motion carried unanimously.

Drain inspections

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize Moore Engineering, Inc. to inspect the Southeast Cass Water Resource District facilities. Upon roll call vote, the motion carried unanimously.

Utility Permit for Midcontinent Communications to install fiber optic cable under Drain #40 south of 15th Avenue North

It was moved by Manager Jacobson and seconded by Manager Yohe to approve the *Utility Permit* for Midcontinent Communications to install fiber optic cable under Drain #40 south of 15th Avenue North, with the conditions provided by the Water Resource District Engineer. Upon roll call vote, the motion carried unanimously.

Notice of Public Hearing for Warren Township Zoning Commission to review a request by David Braaten to allow loading of wind towers on rail in the NE 1/4 of Section 32

The Board has no comment regarding the Notice of Public Hearing for Warren Township Zoning Commission to review a request by David Braaten to allow loading of wind towers on rail in the NE 1/4 of Section 32.

Correspondence from the Fargo Department of Planning and Development – May preliminary Packet

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Water Resource District Engineer to review and comment on the Fargo Department of Planning and Development correspondence regarding the May preliminary packet. Upon roll call vote, the motion carried unanimously.

Correspondence from West Fargo Planning

It was moved by Manager Yohe and seconded by Manager Jacobson to authorize the Water Resource District Engineer to review and submit comments regarding the following correspondence from West Fargo Planning:

- Dakota Territory 14th Addition;
- South Pond at the Preserve 8th Addition;

- Oak Ridge 6th Addition;
- Conditional Use Permit for a temporary concrete batch plant by Central Livestock; and
- Minor Planned Unit Development Modification for the Veterans Park Apartment Homes complex at 2915 Bluestem Drive (Lot 2, Block 1 of South Pond at the Preserve 2nd Addition).

Upon roll call vote, the motions carried unanimously.

North Dakota Insurance Reserve Fund – proxy for annual meeting

It was moved by Manager Jacobson and seconded by Manager Yohe to authorize the Secretary-Treasurer to sign the proxy relating to the North Dakota Reserve Fund annual meeting. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Yohe and seconded by Manager Jacobson to approve payment of Checks #11188 through #11209, the electronic funds transfer and the debit card transaction, as presented. Upon roll call vote, the following Managers voted in favor: Brodshaug, Jacobson and Yohe. The Chairman declared the motion passed.

Drain #10 Improvements

The Board discussed Drain #10 Improvements in Sections 12 and 14 of Reed Township. Mr. Engels will meet with the City of Fargo to discuss the project. The city has done preliminary engineering, and would like the Water Resource District to handle the project from this point on. Mr. Engels will also discuss funding for the project with the city.

Adjournment

There being no further business for the Board to consider, it was moved by Manager Yohe, seconded by Manager Jacobson and unanimously carried to adjourn the meeting.

APPROVED:

Mark Brodshaug
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer